

maintenance is allowed and what is not allowed. The chart also defines what activities require pre-approval from the Board of Directors. The list is not comprehensive, but it does attempt to cover the most requested activities. For any activity not listed, the unit owner or resident must request Board approval.

A new request form has been created (*Attachment 4 - Request for Additions, Alterations or Improvements (AAI) of Common Areas*) to be used for requesting Board permission for all new alterations within the common area. The second page of this request form has a reference chart that defines what new alterations are allowed and what will not be allowed. All AAI in the Common Areas require pre-approval from the Board. The list is not comprehensive, but it does attempt to cover the most requested alterations. For any alteration not listed, the unit owner or resident must request Board approval.

Given the Association's responsibility to ensure that common areas are reserved for the use of all owners and residents, these policies and rules have been developed to protect interests of both individual owners/residents and the entire community. The placement of personal objects in common areas reflects the interests of individual owners/residents but potentially can conflict with the interests of the community as a whole. No individual unit owner has a right to place personal objects on common area, beyond their limited common area. Common areas must be treated like public land that is owned equally by all unit owners. Therefore, we are asking all owners/residents to remove any personal objects from common areas by November 30, 2018. After this date, any removable objects left on the common area will be considered donated to the HOA and disposition of such objects will be determined by the Board. Any owners wishing to donate any personal items to the common area and the HOA should do so by submitting a donation request form to the property manager.